



Dear Sir / Madam,

As departing tenant, I cannot be present at the delivery because I depart for abroad. Below are my details and meter readings with signature. Attached you will find the keys of the rented property.

**Data of rented property**

Street ( <b>EXCL. NUMBER</b> )	
City	

**Data departing tenant**

Initial (s)	
Name	
Reference number	
E-mail	
Phone	
Date of scheduled delivery	

**Meter readings**

<b>Main meter Gas</b>		<b>Sub meter Gas</b>	
<b>Main meter electricity I</b>		<b>Sub meter electricity I</b>	
<b>Main meter electricity II</b>		<b>Sub meter electricity II</b>	
<b>Main meter water</b>		<b>Sub meter Water</b>	

Tenant is aware that the legal expiry date of the contract remain the delivery date for RWB Vastgoed Management. If the administrator of RWB Vastgoed Management ascertains damages to the property during the final inspection, the costs of repair(s) will be settled with the deposit of the departing tenant.

Sincerely,

Name:

City:

Date:

Signature: